
Data protection information for customers and interested parties

Information on data protection related to the processing of personal data in the context of a contractual relationship or contract initiation in accordance with Art. 12, 13 and 14 of the EU GDPR at F+S Fleckner und Simon Informationstechnik GmbH.

In the context of business relationships, personal data is inevitably exchanged and must therefore be processed in accordance with the European Data Protection Regulation (EU GDPR).

We hereby comply with the requirements of Articles 12, 13 and 14 of the EU GDPR and inform you transparently about the processing of personal data transmitted by you in the context of communication and contractual relationships and, if applicable, collected by us and your corresponding rights.

1 Responsible party in terms of data protection rights

F+S Fleckner und Simon Informationstechnik GmbH
Am Renngraben 7
65549 Limburg
Germany

Tel: +49 6431 40901-0
Fax: +49 6431 40901-30

Email: info@flecsim.de

2 Contact details of our data protection officer

Will be announced soon.

The (possibly updated) contact details of the data protection officer can also be viewed at any time on our homepage under the "Data Protection" section.

3 Categories and types of personal data

We process your personal data solely to the extent necessary to ensure contractual and pre-contractual business communication, to process orders,

to provide you with information about services and offers, and for customer retention.

We transfer your business-related personal data to the ERP system we use. This information typically includes your name, the company you work for, your business phone number(s), your business email address, your title, salutation and academic degree, if applicable, and your position within the company.

In addition, we document when and in what context we received your personal data in order to comply with data protection accountability and deletion obligations.

4 Purpose and legal basis for processing

Your personal data is processed for the purpose of contract execution and contract initiation. Other purposes may include the acquisition of new business relationships and direct advertising.

Insofar as the processing of your data is necessary for the fulfillment of a contract to which you are a party or for the implementation of pre-contractual measures that are taken at your request, the legal basis for the processing is Art. 6 para. 1 sentence 1 lit. b) of the EU GDPR. Insofar as your personal data is used to provide you with information about products and offers, the legal basis for the processing is Art. 6 (1) p. 1 lit. f) of the EU GDPR.

5 Data sources

We process your personal data that we receive as part of your inquiry or that you make available to us as part of a contractual relationship. Furthermore, it may be possible for our sales department to determine your contact details independently as part of the acquisition process.

6 Recipient of the data

Internally, the employees responsible for carrying out contractual or pre-contractual measures will have access to your data for the respective relevant departments, insofar as this is necessary. Your data may be transferred to other companies within our group of companies.

Insofar as this is permissible, taking into account the purposes and legal bases set out, we may transfer your personal data to companies affiliated with us.

Your data will be processed on our behalf by way of order processing in accordance with Art. 28 EU GDPR. In doing so, we ensure that the processing is carried out in accordance with the EU GDPR. The recipients of your personal data in this context are providers commissioned by us.

If applicable, the software providers of our ERP system as well as our IT service provider will receive access to your data to the extent necessary to operate and maintain the IT system used by us.

For postal mailings, we may provide the information required for mailing (name, address) to a service provider. The latter uses the information to process the transaction, in particular enveloping and dispatch.

Insofar as taxable matters arise from the business relationship with you, we may have to transmit data to the tax authorities and our tax advisor may be given access.

Recipients outside the company will only receive your personal data if this is permitted or required by law, if the transfer is necessary to fulfill legal obligations, or if we have your consent.

7 Transfer to a third country

Third countries are countries outside the European Union or the European Economic Area. The transfer of your data to a third country is not planned.

8 Duration of data storage

Your personal data will be stored until further business relations or the initiation of new business relations are no longer expected.

In the case of business or pre-contractual actions that have already taken place, the data will be stored for tax reasons for a period of 10 years after the last business or pre-contractual communication. This duration shall then be based on the respective applicable statutory retention periods, such as, for example, Section 147 (1) No. 3 in conjunction with (3) of the AO [German Fiscal Code], Section 257 (1) No. 4 in conjunction with (4) of the HGB [German Commercial Code].

9 Necessity of the provision of personal data

The provision of the personal data is not required by law or contract and is generally not necessary for the conclusion of a contract, provided that all the information required for the execution of the contract is available from a legal entity.

You are not obliged to provide your personal data. However, if you do not provide us with your personal data, it may not be possible for us to contact you and send you information.

If the required minimum information is not provided, a contract cannot be concluded. This is especially the case if we do not receive payment information.

10 Automated decision-making

Automated decision-making in the sense of Art. 22 of the EU GDPR does not take place.

11 Your rights

You are entitled to the following data subject rights under the EU GDPR, which you can exercise if we process your data:

- ⊕ the right to access (Art. 15 EU GDPR)
- ⊕ the right to rectification (Art. 16 EU GDPR)
- ⊕ the right to erasure (Art. 17 EU GDPR)

- ⊕ the right to restriction of processing (Art. 18 EU GDPR)
- ⊕ the right to data portability (Art. 20 EU GDPR)
- ⊕ the right to object to the processing (Art. 21 EU GDPR)

In addition, you also have the right to complain to a supervisory authority. The supervisory authority responsible for us is:

Der Hessische Beauftragte für Datenschutz und Informationsfreiheit [Hessian Commissioner for Data Protection and Freedom of Information]

PO Box 3163
65021 Wiesbaden

Tel: +49 611 1408 – 0

Fax: +49 611 1408 – 900 / 901

Email: poststelle@datenschutz.hessen.de

Insofar as the processing is based on your consent in accordance with Art. 6 para. 1 lit. a. EU GDPR, you have the right to revoke your consent at any time without affecting the lawfulness of processing based on consent before its withdrawal.

Right to object (Art. 21 EU GDPR)

If your personal data is processed on the basis of our legitimate interests (Art. 6 para. 1 lit. f. EU GDPR), you have the right to object to the processing of your personal data at any time for reasons arising from your particular situation in accordance with Art. 21 EU GDPR. If we cannot demonstrate compelling legitimate grounds for processing your personal data that override your rights, freedoms and interests, we will no longer process your personal data.

To protect your rights, you are welcome to contact us (see contact details for the responsible party)